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**2024 Grand chapter**

**jay Crosby award**

***THE JAY CROSBY AWARD*** – an award to be presented at the 2024 National Kappa League Conference to the most outstanding Guide Right Programs, named in honor of Elder Watson Diggs Laureate Jay Crosby, who served as founder and mentor of the Dayton Kappa League Program. Chapters are awarded in the winner (first), silver (second) and bronze (third) awards for the large, medium and small chapter categories.

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| GENERAL GUIDE RIGHT PROGRAM PROFILE section 1 | |
| Name of Guide Right Program |  |
| Sponsoring Chapter |  |
| Name of Guide Right Director |  |
| Email & Phone Number of Guide Right Director |  |
| Total Number of Days Met with Students (include National & Province Meetings students participated in) |  |
| Total Number of Guide Right Students |  |
| Total Number of Financial Brothers in the Chapter |  |
| Province |  |

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| NATIONAL GUIDE RIGHT PROGRAM(S) section 2 | |
| Check all National Guide Right Programs your Chapter has participated:  Core Programs (5pts for each, if there participation in each category College Prep, Social Action, Mental Health and Wellness & College Success)( if not at least one participation in each category then its 3 pts for each), information requested on parentheses on a separate page  College Prep  \_\_\_Naviance (# of students)  \_\_\_College Signing Day  \_\_\_Virtual College Conversation (List dates & number of students for each session)  \_\_\_Virtual College Tour (List dates & number of students for each session)  \_\_\_\_College & Career Assessment & ACT Workshop (List dates & number of students)  Social Action/Community Service  \_\_\_#KLregister2vote (# of students)  \_\_\_Community Service project (List dates, # of students & the activity engaged in)  College Success  \_\_\_Mentoring Former Kappa Leaguers (list dates & students)  \_\_\_National Mentoring for former Kappa Leaguers (list dates & students)  \_\_\_Your Next Steps program (list dates & students)  Mental Health & Wellness  \_\_\_Number of Students surveyed    National Initiatives (2pts for each) information requested on parentheses on a separate page  \_\_\_STEM (List dates, # of students & activity)  \_\_\_NSBE Jr (# of students)  \_\_\_NKL Debate Tournament  \_\_\_NKL Competition Math Competition  \_\_\_NKL Competition Poetry Slam Competition  \_\_\_NKL Competition SWAG Design  \_\_\_KL Presidents Forum (# of students)  \_\_\_Best Practices (List submissions to the Best Practices Committee)  \_\_\_GR Mentor Training (List dates & who participated)  \_\_\_Close Up Civic Engagement (# of students)  \_\_\_IGRAD (# of students)  \_\_\_Aviation Program(# of students)  \_\_\_#iamachievement (# of students)  \_\_\_#whykappasmentor (# of students) | |
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| PROVINCE GUIDE RIGHT PROGRAM(S) section 3 | |
| List all Province Guide Right programs participated in: ([#] of students; [#] total number of days & dates, including Province Student of the Year Participation) | |
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| LOCAL GUIDE RIGHT PROGRAM(S) section 4 | |
| List all Local Guide Right programs ([#] of students; [#] total number of days & dates) | |

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| GUIDE RIGHT COMMUNICATIONS section 5 |
| List all submissions to Kappa League TV and NGR Social Media and provide your Guide Right social media oversight policy. |
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*If necessary, please attach information to this form.*

**CHAPTER INVOLVEMENT - LIST BROTHERS WITH 10+ HOURS OF GUIDE RIGHT SERVICE (with summary of hours & dates by Brother) section 6**

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| GUIDE RIGHT ACHIEVEMENTsection 7 |
| Please list an individual student achievement, overall chapter achievement or former student that graduated college this past year. |
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| CERTIFICATION | |  |
| This is to certify that the information provided is valid. | | |
| **Chapter** | **Signature** | **Date** |
| Polemarch |  |  |
| Keeper of Records |  |  |
| Guide Right Director |  |  |
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## INSTRUCTIONS & CRITERIA

***Directions***: Please follow the outline presented below.

1. **Grand Chapter submissions for this award must first win their equivalent Province award.**
2. Items of documentation are encouraged, i.e. newspaper clippings, citations, awards, and all relevant supporting documents

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1. The submission covers activities from March 1, 2023 to March 1, 2024
2. All documentation should be included with the petition as one complete packet. All submissions should be electronic and no larger than 5 MB (not including any video submission).
3. Chapter size categories are small 1-40 members; medium 41-80 members; large 80+ members.
4. An email will be requested by the NGRC from your Province Polemarch acknowledging your Chapter is in good standing.
5. The category size of the Chapter will be determined by the number of Brothers listed in the IHQ online database. If there are discrepancies, the Chapter will have an opportunity to provide substantiating documentation of membership size.
6. **Submitting Chapters must have completed Guide Right Certification in order for submission to be considered.**
7. **Please submit either a 60 second or less video presentation of your Guide Right program or a 5 page or less powerpoint presentation with photos. Submissions should follow the award order and easy to follow for the submission to be valid.**
8. **Please provide a letter of recommendation from a student, parent or community leader.**
9. The Award will be determined based on point accumulation in the following categories:
10. Guide Right Initiatives (45 points)
11. Letter of Recommendation (5 points)
12. Guide Right Achievement – (5 points)
13. Measurements of Guide Right Impact – (10 points)
14. Guide Right Communications – (10 points)
15. Guide Right Presentation – (15 points)
16. Guide Right Chapter Involvement – (10 points)
17. Do not complete the award rubric it is for use by the judges.
18. One submission per Province in each of the small, medium and large categories is allowed.
19. **Deadline for submission is May 10, 2024. Submissions will be uploaded to the Certification website. Submissions should be uploaded with the application in one file and the powerpoint or video in a separate file.**

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| **Guide Right Certification Rubric** | | | | | |
| **CATEGORY** | **INSTRUCTIONS** |  |  |  | **TOTAL POINTS** |
| **Guide Right Initiatives**  **(see section2, section 3 & section 4)**  **max 45 pts** | Award points for all applicable descriptions  (max: 35 points) | 5 pts for each National Core  Program (must have one program in each of College Prep, College Success and Social Action or its 3pts per Core program)  Score\_\_\_\_\_\_\_\_\_\_\_ | 2 pts for non-Core National Initiatives and Province Program  Score\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 pt per Local Program  Score \_\_\_\_\_\_\_\_\_\_ | Max 45 pts |
| **Chapter Involvement in Guide Right**  **(see section 1 & 6) max 10pts** | Total Brothers in the Chapter with 10 plus hours of Guide Right Service divided by the total Brothers in the Chapter times 40 |  |  |  | Max 10 pts |
| **Guide Right Impact**  **(see section 1)**  **(max 15pts)** | Take the total number of students involved and the number of days they met and divide by 5. |  |  |  | Max 10 pts |
| **Guide Right Achievement**  **(see sction 7)**  **max 5pts** | Please list an individual student achievement, overall chapter achievement or former student that graduated college this past year | One point per each achievement documented  Score\_\_\_\_\_\_\_\_ |  |  | Max 5 pts |
| **Guide Right Communications (see section 5) max 10 pts** |  | 1 pt for each submission to KLTV or NGR Social Media  Score \_\_\_\_\_\_\_ |  | Documentation of Social media oversight policy (max 5 pts)  Score\_\_\_\_\_\_\_\_ | Max 10 pts |
| Guide Right Presentation  Max 15 pts | 60 second or less video of your program or 5 page powerpoint presentation |  |  |  | Max 15 pts |
| Letter of Recommendation |  |  |  |  | Max 5 pts |

Total points\_\_\_\_\_\_\_\_\_