# GRAND CHAPTER LEON STEWARD AWARD 2026

## OUTSTANDING GUIDE RIGHT MEMBER

**_THE LEON W. STEWARD AWARD_** This award recognizes the most outstanding member of a Guide Right Program, named in honor of the founder of the National Guide Right movement of Kappa Alpha Psi Fraternity, Inc.  To be presented at the 2026 National Kappa League Conference.

### PERSONAL INFORMATION

| | |
|---|---|
| Full Name of Nominee | |
| Mailing Address (Street) | |
| City, State, Zip Code | |
| Phone Number | |
| Province | |
| E-mail Address | |
| Grade Point Average (4.0 scale) _Include Official Transcript_ | |
| Current High School | |
| High School Location | |
| Classification | |

### GUIDE RIGHT PROGRAM INFORMATION

| | |
|---|---|
| Guide Right Chapter/Club | |
| Guide Right Advisor | |
| Name of Sponsoring Chapter | |

## GUIDE RIGHT INVOLVEMENT   section 1

List years of Guide Right involvement.

## EXTRACURRICULAR ACTIVITIES  (include Guide Right Leadership positions) section 2

| Activity/Club | Description (*include dates*) | Executive Leadership Position(s) Held |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

## AWARDS/HONORS   section 3

| Name of Program | Description | Date |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

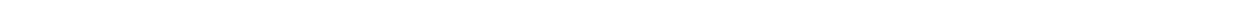## LEADERSHIP ESSAY   section 4

Discuss your leadership experience. Maximum 500 words.

## CERTIFICATION

| Sponsoring Chapter | Signature | Date |
|---|---|---|
| Polemarch | | |
| Keeper of Records | | |
| Guide Right Director | | |

# Outstanding Guide Right Member

## AWARD INSTRUCTIONS & CRITERIA

*Directions*: Please follow the outline presented below.

1. **Grand Chapter submissions for this award must first win their equivalent Province award.**

2. A high school transcript should be included.

3. Items of documentation are encouraged, i.e. newspaper clippings, citations, awards, and all relevant supporting documents. Each submission should show proof of participation. Other items of documentation are encouraged, i.e. newspaper clippings, citations, awards, photos, and all relevant supporting documents.

4. **GPA (non-weighted) and transcripts should be cumulative of the student's academic career of either high school or middle school whichever is most recent.**

5. **Information in sections 1,2 and 3 should cover achievements since 2021.**

6. Provide a letter of recommendation. One from a teacher, peer, Kappa or community leader.

7. Points will be deducted from Essay for spelling or grammatical errors.

8. **Provide a 60 second or less video of the applicant (mp4 format):**

   a. **introducing himself and**
   b. **discussing what achievement means to you**

9. The award will be presented based on point accumulation in the following categories:

   A. GPA – (25 points)
   B. Extracurricular Activities – (30 points)
   C. GR Involvement – (15 points)
   D. Letter of Rec – (5 points)
   E. Essay (maximum 500 words) – (15 points)
   F. Video – (10 points)

10. **Deadline for submission is May 10, 2026. Submissions should be uploaded to the Certification website. Submissions should be uploaded one file for the application and one file for the video.**

# How to Complete Your Award Application Form

1. Download the award application form to your computer.
2. Open the award application form using Adobe Acrobat Reader.
3. Complete the requested information in the fillable fields. Make sure you input the information that is requested.
4. Information that does not fit in the allotted space on the form shall be placed in the Supporting Documentation file. Instructions for that file are below.
5. Save the completed award application form to your computer and make sure the file name includes the name of the award.
6. **Sign form using a digital signature. You can also print out the form, sign using an ink pen, and rescan. Typed signatures will not be accepted**.
7. Upload the award application form to the Certification Portal.


# How to Complete Your Supporting Documentation Document

1. Create a document that will contain the answers to the questions from the award application that will not fit into the allotted space on that form.
2. Each overflow answer will be separated by the name of the question it is answering, i.e. "**AWARDS/HONORS section 3**" and a page break.
3. The additional information is the supporting pictures, articles, write-ups, newspaper clippings, citations, awards, and all relevant supporting information. Each submission should show proof of participation.
4. Save the completed Supporting Documentation document to your computer and make sure the file name includes the name of the award and "**SUPPDOC**".
5. Upload the Supporting Documentation document to the Certification Portal.

# How to prepare your PowerPoint or Video Documentation

1. Create your PowerPoint presentation or video presentation.
2. Limit your PowerPoint to 5 pages. If you choose to do a video, your video presentation should be 60 seconds or less and be in the .mp4 format and should not exceed 100 MB in size.
3. Save the completed PowerPoint to your computer and make sure the file name includes the name of the award and "**PWTPNT**". Your video presentation file name should include the name of the award and "**VIDPRES**".
4. Upload the file to the Certification Portal.

# Award Rubric

| CATEGORY | INSTRUCTIONS | | | | TOTAL POINTS |
|---|---|---|---|---|---|
| **Grade Point Average on 4.0 scale *Certified Transcript required (unweighted)** | Max 25 pts | 1pt awarded per tenth of GPA from 2.1 to 4.0.<br><br>Score_____ | Additional points:<br>4.0 = 5pts<br>3.9 = 4pts<br>3.8 = 3 pts<br>3.7 = 2 pts<br>3.6 = 1pt<br><br>Score_____ | | Max 25 pts |
| **Extracurricular Activities (see section 2 and 3)** | 1pt each activity/year; 1 pt per leadership position per year; 1 pt per honor/award; 3pts per executive leadership position per year) (max: 30 points) | | | | Max 30 pts |
| **Guide Right Involvement (see section 1)** | (max:15 points) | Three points for each per year in the program.<br><br>Score_____ | | | Max 15 pts |
| **Leadership Essay (see section 4)** | | | | | Max 15 pts |
| **Video** | Max 10 pts | | | | Max 10 pts |
| **Letter Of Recommendation** | Maximum 5 points. | Letter from a teacher, peer, Kappa or community leader<br><br>Score _____ | | | Max 5pts |

Total Points_____